

**ORA DATA REQUEST**  
**ORA-SDG&E-DR-008-TCR**  
**SDG&E 2019 GRC – A.17-10-007**  
**SDG&E RESPONSE**  
**DATE RECEIVED: OCTOBER 27, 2017**  
**DATE RESPONDED: NOVEMBER 13, 2017**

**Exhibit Reference:** SDG&E-1  
**SDG&E Witness:** Caroline A. Winn  
**Subject:** Sempra/SDG&E Organization Charts

**Please provide the following:**

1. Provide the current detailed organization charts for SDG&E in the following formats:
  - a. High level summary charts that show the entire SDG&E organization in less than 10 pages,
  - b. Detailed charts in the native format used by SDG&E that show each SDG&E employee, each SDG&E executive, and all linkages between these two groups.
  - c. If the charts provided in response to subpart a above require software that cannot be shared with ORA, contact the originator of this data request.

**SDG&E Response 1:**

1a. Please see the provided files:

ORA-SDGE-008-TCR 11-02-2017.pdf

This file is 9 pages, descending to the Director level, one level below Vice President, generally corresponding to a department.

ORA-SDGE-008-TCR SDGE EE rptg to SCG 11-02-2017.pdf

Some SDG&E functions are directed through SoCalGas, those reporting relationships are shown in the similar fashion here. This file also descends to the Director level, and is 1 page long.

1b. Full org charts, also in PDF format, have been provided to ORA as part of the Master Data Request, Section A, General Requirements, Question 20 and the provided file 'Q20 SDGE – Org Charts 17 0908.pdf.' The native output of the program used by SDG&E is in PDF format. Employee positions are shown, although employee names are not.

1c. These charts are in Adobe Portable Document File format (PDF) which should be commonly available.

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2. Provide the current detailed organization charts for Sempra in the following formats:
  - a. High level summary charts that show the entire Sempra organization in less than 10 pages,
  - b. Detailed charts in the native format used by Sempra that show each Sempra employee, each Sempra subsidiary company, each Sempra executive, and all linkages between these groups.
  - c. If the charts provided in response to subpart a above require software that cannot be shared with ORA, contact the originator of this DR.

**SDG&E Response 2:**

2a. Please see the provided file:

ORA-SDGE-008-TCR Sempra Energy 11-10-2017.pdf

This file is 10 pages, descending to the Director level, one level below Vice President, generally corresponding to a department.

2b. Please see the provided file:

ORA-SDGE-008-TCR Sempra Energy All 11-10-2017.pdf.

The native output of the program is PDF format. Employee positions are shown, although employee names are not.

2c. These charts are in Adobe Portable Document File format (PDF) which should be commonly available.

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3. Provide the criteria SDG&E uses to determine when employee names are public and when they are not, for example in an organization chart.

**SDG&E Response 3:**

SDG&E publicly identifies certain employee names in the normal course of business, for example, as part of an employee's role and responsibility and in response to certain rules and regulations. Where no purpose is served by publishing employee names, SDG&E does not publicly disseminate employee names as a matter of employee privacy and security.

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4. Does SDG&E maintain organization charts in a software system that allows updates based on reorganizations and movement of staff? If so:
  - a. Provide the name of the software system/program.
  - b. Are there limitations that prevent this system from accurately reflecting the current organization? If so, please explain.
  - c. Does this system allow the aggregation and display of staffing levels within each organization? If not, how does SDG&E track the size of each organization in terms of the number of employees?
  - d. What is the typical delay between changes in the organization and reflecting them in the organizational charts?
  - e. If this system is not used to prepare responses to ORA data requests, explain why it was not used.

**SDG&E Response 4:**

4a. The software used is 'OrgPublisher 10' by Acquire, a network-based application, licensed to Sempra Energy

4b. none known

4c. Yes; using a 'headcount layout', when selected, displays a count of all or part of the chart as selected by the user.

4d. Org charts are updated as needed, and changes are reflected the next business day.

4e. The system is used to prepare responses to ORA data requests except where such data requests are more localized and may be prepared by the responding witness area from local information using common tools such as Excel or Word, if that local information exists.

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5. If the answer to question 4 above is no:
- a. Explain how SDG&E currently prepares organizational charts.
  - b. Describe SDG&E's historical use of organizational charting software and why it is no longer used.

**SDG&E Response 5:**

5a. SDG&E uses the system described in 4a.

5b. The system currently in use has been in use for 18 years

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6. Does Sempra maintain organization charts in a software system that allows updates based on reorganizations and movement of staff? If so:
- a. Provide the name of the software system/program.
  - b. Are there limitations that prevent this system from accurately reflecting the current organization? If so, please explain.
  - c. Does this system allow the aggregation and display of staffing levels within each organization? If not, how does Sempra track the size of each organization in terms of the number of employees?
  - d. What is the typical delay between changes in the organization and reflecting them in the organizational charts?
  - e. If this system is not used to prepare responses to ORA data requests, explain why it was not used.

**SDG&E Response 6:**

These responses are identical to those corresponding responses in Question 4.

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7. If the answer to question 6 above is no:
- a. Explain how Sempra currently prepares organizational charts.
  - b. Describe Sempra's historical use of organizational charting software and why it is no longer used.

**SDG&E Response 7:**

These responses are identical to those corresponding responses in Question 5.

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8. If any organizations within SDG&E are divided geographically, provide maps for each organization that show the boundaries and name of each organization.

**SDG&E Response 8:**

SDG&E organizations are all contained within its service territory, with the exception of its San Francisco and Sacramento offices, each of small staffing and located in those cities.

Please see the provided file “ORA-SDGE-008-TCR SDG&E service territory and district boundaries 20171110A.pdf” which displays the SDG&E service territory boundaries, the internal district boundaries, and district headquarters, referred as Construction & Operations (C&O) centers. Those centers also often have business offices associated with them. Below is a smaller image of that larger file.

The SDG&E districts are:

Orange County  
North Coast  
Northeast  
Beach Cities  
Metro  
Eastern  
Mountain Empire (a satellite of Eastern district)  
Ramona (a satellite of Northeast district)

Also shown is the Kearny Electric Maintenance and Operations Center



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**SDG&E Response 8:-CONTINUED**

